

CAL/OSHA

Workplace Safety Outreach

For safety managers, supervisors—anyone who wants to gain practical experience staying in compliance with Cal/OSHA's tough regulations ... keeping employees safe from workplace hazards ... and avoiding expensive violations

- Backbreaking fines ... citations ... prison time? What you can expect from Cal/OSHA's penalty system
- How to put a stop to dangerous employee shortcuts that could cost your company BIG bucks
- The "Fatal Top 5" Cal/OSHA citations ... and how to avoid getting slapped with an expensive violation
- How to head off the deadly domino effect that makes inspectors start writing one citation after another

And much more ...

We're
coming
to your
area ...

Enroll online at NationalSeminarsTraining.com/OSHCA
or call 1-800-258-7246.



What's Tougher Than Complying With OSHA?

Staying in compliance with Cal/OSHA, that's what. Lucky you. Because you do business in California, you're facing some of the toughest OSHA standards in the nation.

Right now you have more than 3,000 pages of additional regulations. And Cal/OSHA keeps adding guidelines—often before they're adopted at a federal level. It's scary. After all, you've heard the horror stories—companies just like yours getting fined thousands, even millions of dollars, for making compliance mistakes.

So the last thing you need is to miss—or misunderstand—a Cal/OSHA regulation and have your organization slapped with an expensive citation. But is there a way to guard against fines and violations without wading through confusing manuals the size of telephone books or hiring an expensive safety consultant?

Attend this intensive workshop and gain the skills you need to protect your company from a costly compliance error. After this power-packed session, you'll confidently develop Cal/OSHA training sessions and safety plans. And you'll know how to eliminate potential hazards ... what areas DOSH inspectors zero in on ... and much more.

Master Vital Skills

Getting a citation for anything is bad enough—imagine being cited by Cal/OSHA for something that would have passed under federal regulations. It happens more often than you might think. And it could happen to you if you are not completely up to date on your state's requirements.

That's why we created this workshop: To give you a step-by-step guide to Cal/OSHA—not a rehash of the federal regulations. We've packed this session with powerful exercises so you'll gain practical experience you can use immediately. Some of the skill-building exercises you'll take part in include:

- **Walking through the mandated bylaw procedures for handling worksite accidents**
- **Discovering how to get employees to follow Cal/OSHA requirements (even when they're in a hurry)**
- **Pinpointing the areas most likely to be cited in an inspection**

Back at work, whether you're dealing with the bloodborne pathogen rule ... SB 198 requirements ... or lockout/tagout training, you'll discover a new confidence in your abilities. And, during your next inspection, you'll be glad you know exactly how to prove you've done everything you can to stay in compliance ... and keep employees safe.

Will Your Cal/OSHA Knowledge Pass the Test?



More importantly, will it pass inspection? Are you sure you know enough to keep your company from being fined ... or an employee from getting injured? Check your knowledge by responding to the questions below.

1. A HAZCOM plan is required only if your company handles three or more hazardous chemicals.
 - a. True
 - b. False
2. What is the maximum civil penalty fine for a single Cal/OSHA serious violation?
 - a. \$7,000
 - b. \$25,000
 - c. \$70,000
3. Records of employees with an occupational exposure to human blood must be kept for the length of their employment plus _____.
 - a. 10 years
 - b. 15 years
 - c. 30 years
4. List at least five of the eight elements Cal/OSHA requires in an injury and illness prevention (IIP) program:
5. You should record any instance where an employee is sent to a hospital for observation.
 - a. True
 - b. False

If you had trouble answering even one of these questions, you and your company could be headed for some costly problems with Cal/OSHA.

Answers:

1. False; a HAZCOM plan is required even if your company handles just one hazardous chemical
2. b) \$25,000
3. c) 30 years
4. (a) Management commitment/ assignment of responsibilities, (b) safety communications system with employees, (c) system for assuring employee compliance with safe work practices, (d) scheduled inspections/evaluation system, (e) accident investigation, (f) procedures for correcting unsafe/unhealthy conditions, (g) safety and health training and instruction, (h) record keeping and documentation
5. False



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I. Cal/OSHA Compliance—From Must-know Basics to the Newest Regulations

- Major differences between federal OSHA and Cal/OSHA you *need* to understand
- Unscrambling Cal/OSHA's confusing lexicon to define citation, violation, standards, requirements, rules, guidelines and many more
- A review of how Cal/OSHA's penalty system is unique and how it works
- Comprehensive methods for assessing your organization's current level of Cal/OSHA compliance
- Examine the details of the lockout/tagout standard ... and machine guarding
- Ensure your written program complies with Cal/OSHA Illness and Injury Prevention Program guidelines
- Protect your organization by properly responding to Cal/OSHA's new definitions and procedures related to "serious" violations

II. Preventing Common Workplace Hazards (and Accidents Waiting to Happen)

- Recognizing how gray areas created by the performance-based nature of Cal/OSHA standards could cost your company a bundle
- How to use proactive tools to customize a safety audit that guarantees results
- A workplace safety hazards checklist no organization should be without
- Conducting a job hazard analysis that can open your eyes to major problems before someone is injured
- How to use job safety analysis to get employees to engage in safety-based behavior
- Specifics of Cal/OSHA's transition of the Hazard Communication (HAZCOM) standard to the safety data sheet and labelling requirements of the Globally Harmonized System of Classification and Labelling of Chemicals (GHS)

III. Effectively Training Managers and Employees on Safety and OSHA Regulations

- Understanding exactly who must be trained—and how often—to meet Cal/OSHA standards

- OSHA's Illness and Injury Prevention Program and Training Guidelines: Are they right for your organization?
- Top reasons why safety training programs often fail to produce desired levels of improvement in safety
- Essential components a safety training and records retention program must contain to be effective
- Strategies for gaining employee—and management—buy-in for safety training
- Training tips for motivating reluctant learners who would rather endure a dental drill than safety training

IV. Complying With OSHA's Record-keeping Requirements to the Letter—Why Cal/OSHA Reporting Is Different Than Cal/OSHA Recording

- OSHA requirements on retention, maintenance and location of records
- Details of the 300 Log and Forms 301 and 300A
- Step-by-step guidelines for reporting a work injury in accordance with Cal/OSHA
- Valuable time-saving tips for reducing the number of hours it takes to keep and maintain OSHA records
- How many people in your organization should be trained in OSHA record keeping?
- Using your records to spot hazards and track accident trends—and significantly improve safety levels

V. Red Alert! How to Be Prepared for an OSHA Site Visit

- Is your organization among those most likely to be inspected? Find out!
- What to do—and when to do it—if your organization receives a Form 1BY from Cal/OSHA notifying you of a serious violation
- Valuable checklists that help you spot trouble—and avoid horrendous fines—before an inspector shows up
- Walking through the inspection process so you'll know what to expect
- How to contest an OSHA citation—and is it worth it?

SHOP AGENDA

Registration begins at 8:15 a.m.

Special Section

VI. Workplace Violence: How to Keep Your Organization Safe From Danger

- Is your organization among those most at risk for workplace violence? Find out!
- Understanding the various types of workplace violence and who commits such acts
- Recognizing danger zones where acts of workplace violence most typically occur
- Danger prevention measures that could save lives
- How to conduct a security audit to view your site through the eyes of a would-be intruder
- Strategies for controlling visitor access to your facility without creating an unfriendly image
- Basic safety practices that security experts recommend
- After-hours policies that keep your facility safe for remaining workers
- Warning signs that an employee may be capable of violence—and what you should do about it
- Steps to take if a visitor to your facility appears unstable or dangerous
- Proven techniques for keeping unauthorized people from slipping past the front desk
- Tips for de-escalating a potentially explosive situation when tensions rise
- Emergency response procedures *all* employees should know by heart

10 Reasons You Don't Want to Miss This Workshop

1. Get up-to-the-minute information on the latest general industry changes in OSHA regulations and standards
2. Reduce the time it takes to handle OSHA record keeping—while still meeting the rigorous requirements
3. Avoid enormous fines by getting all your questions answered on OSHA's gray areas
4. Participate in engaging learning techniques guaranteed to boost retention
5. Boost your organization's safety level by eliminating workplace hazards most commonly cited by OSHA
6. Prevent workplace violence by understanding where your organization may be at risk
7. Meet new people and build a network you can turn to time and again
8. Develop more effective training programs—and meet OSHA's myriad requirements for training
9. Get away from distractions at work and get a full day of updates you can't afford to miss
10. Learn from an authorized OSHA expert

You'll Learn With ...

- Safety managers
- Safety officers
- Safety committee members
- OSHA compliance managers and officers
- Facility managers
- Production managers
- Manufacturing personnel
- New HR staff members
- Small business owners
- Safety program trainers and developers
- School district administrators
- Those who deal with OSHA and safety functions, even if they don't work full-time in safety and compliance

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Call toll-free **1-800-258-7246**

Registration Information

Our Registration Center is open weekdays from 7 a.m. to 7 p.m. CST. Enrollments taken online 24/7.

Check-in begins at 8:15 a.m. The workshop schedule is 9 a.m. to 4 p.m. Lunch is on your own.

Cancellations and substitutions. Cancellations received up to five working days before the seminar are refundable, minus a \$10 registration service charge. After that, cancellations are subject to the entire seminar fee, which you may apply toward a future seminar. Please note that if you don't cancel and don't attend, you are still responsible for payment. Substitutions may be made at any time.

CEUs: Continuing education credit may be recognized by your professional board. Contact your own board to find out what's required. You may also call us at 1-800-258-7246 for additional assistance.

Tax deduction: The expense of continuing education, when taken to maintain and improve professional skills, is tax deductible. Please contact your accountant for complete details.

Workshop Schedule



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A Comprehensive
ONE-DAY Update

**For safety managers, supervisors—
anyone who wants to gain practical
experience staying in compliance with
Cal/OSHA’s tough regulations ... keeping
employees safe from workplace hazards ...
and avoiding expensive violations**



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